

KEY CONTACTS & WEBLINKS

Resource	Contact Details	Notes
School Timetables	http://www.sphcm.med.unsw.edu.au/sphcmweb.nsf/page/Timetables <ul style="list-style-type: none"> • The School may cancel a course when less than 15 students are enrolled. The School will notify students via their student e-mail accounts & contact details as listed on myUNSW. • Please ensure your personal details are current at all times • Please check the timetable for compulsory workshops. No hard copies will be mailed out 	
UNSW Website	http://www.unsw.edu.au/	<ul style="list-style-type: none"> • The gateway to university departments, activities and news
UNSW Timetable Website	http://www.timetable.unsw.edu.au/	<ul style="list-style-type: none"> • University wide timetable to check most current information on availability, time, venue, and mode of offerings
School of Public Health & Community Medicine	http://www.sphcm.med.unsw.edu.au/	<ul style="list-style-type: none"> • Timetables, program information, links to essential resources, and support for students
UNSW Student Central (Student Enquiries)	Phone 9385 8500 studentcentral@unsw.edu.au	<ul style="list-style-type: none"> • Provides referral and advice on administrative procedures regarding applications, programs, enrolments, Commonwealth Support, transcripts, fees, etc
myUNSW	http://www.my.unsw.edu.au/	<ul style="list-style-type: none"> • Links to the student enrolment system where you can enrol, check results, change personal contact details, pay your fees and obtain a copy of your academic record
Fees/Payment	Ph: 9385 8500 csandfees@unsw.edu.au http://www.my.unsw.edu.au/ <i>If you are an external student and you have been charged on-campus student activity fees, please e-mail your student administrator.</i>	<ul style="list-style-type: none"> • Fee Statements are not mailed out. Fee Statements can be accessed via myUNSW • Online statement will be refreshed three times per week, and will reflect any payments or changes made
Commonwealth Supported Places	Ph: 9385 8500 csandfees@unsw.edu.au http://my.unsw.edu.au/student/HERI/Introduction.html http://www.goingtouni.gov.au/	<ul style="list-style-type: none"> • Depending on eligibility, local students are required to complete a Request for Commonwealth Support and HECS-HELP or FEE-HELP Form
Housing Office	housing@unsw.edu.au http://www.housing.unsw.edu.au/	<ul style="list-style-type: none"> • Assistance in finding temporary or long term accommodation whilst at UNSW
IT Service Desk	Ph: 9385 1777 servicedesk@unsw.edu.au http://www.disconnect.unsw.edu.au/	<ul style="list-style-type: none"> • Information about accessing your student email, updating changes and forwarding your email. Please refer to Unimail/Unipass flyer enclosed
WebCT Vista	http://vista.elearning.unsw.edu.au/	<ul style="list-style-type: none"> • Information about web-based teaching and login to web-based courses • Download course notes and readings online
UNSW Bookshop Course Notes and Textlists	http://www.bookshop.unsw.edu.au/textlist.html	<ul style="list-style-type: none"> • To access Textbook and Course Notes list (click on SPHCM text list on left hand side of page)
Library	http://info.library.unsw.edu.au/	<ul style="list-style-type: none"> • Access to electronic databases (eg Medline) • Reciprocal borrowing schemes with other libraries nationwide, interlibrary loans
The Learning Centre	http://www.lc.unsw.edu.au/	<ul style="list-style-type: none"> • The Learning Centre offers support services & workshops in regards to developing academic and computer skills
International Student Services (ISS)	Phone: 9385 5333 http://www.international.unsw.edu.au/	<ul style="list-style-type: none"> • Support services for international students on arrival, UniBuddy Peer Mentor Program and also on-going services and activities
Parking/Transport	Parking Office: 9385 6415 www.transport.facilities.unsw.edu.au Sydney Transport phone 131500 Ph: 9385 3093 (for transport concessions)	<ul style="list-style-type: none"> • Parking – is available on campus for \$8.00 per day. • Please note international and part-time local students are not entitled to transport concession

Please note census dates – August 31 (Session 2) to pay HECS/Fees, Add/Drop courses as non-payment can result in discontinuation of enrolment or financial block on student record